**Subject: Invitation to Interview for <Position> Role**

Dear <Candidate Name>,

We are pleased to inform you that your application for the <Position> role at <Company Name> has been shortlisted for an interview.

We were impressed with your qualifications and experience, and we believe you are a strong fit for our team. We are excited to learn more about you and how your skills can contribute to our company’s success.

We would like to invite you to interview on <Date> at <Time> <Time Zone>. The interview will be conducted via <Video call platform, e.g., Zoom, Google Meet>. You will be speaking with <Interviewer’s Name>, <Interviewer’s Title>.

The interview will last approximately <Duration> and will cover <Brief overview of interview topics, e.g., your background, experience, and how your skills align with the role>.

Please confirm your availability for the interview by <Date>. If this time doesn’t work for you, please let us know your preferred times.

We look forward to speaking with you soon!

Best regards,

<Your Name>

<Your Title>

<Company Name>

<Contact Information>